

**Broadmoor Crime Prevention & Improvement District**

**Meeting of the Board of Commissioners**

**August 27, 2012**

Gary Littlefield called the meeting to order, and welcomed those present.

I. ROLL CALL

The following commissioners were present: Gary Littlefield, Steven Graham, Julie Brown White, Mark McDuff, and Marcelle DeSoto. Also present: William Shockey, Linda Alwood and Bob Thorne.

II. Approval of Minutes from June 12, 2012

Steve Graham moved, seconded by Marcelle DeSoto and unanimously carried to approve the minutes of the June 12, 2012 meeting.

III. Treasurer's Report - No Report

IV. New Business - None

V. Old Business

A. Steps and Assignments for 2012 - Linda Alwood advised the Commissioners that she has received copies of the Voter Registration List and the Assessor's list of homeowners to be used for the notification to be sent prior to the election. The Public Notice will be advertised in *The Advocate* newspaper four times, starting on September 10th.

B. The Commissioners discussed whether any terms of office will be expiring this year. Those member selected by the Broadmoor Residents Association had a two year term, which will expire in 2013. All other Commissioners have a three year term, expiring in 2014.

C. The Bond Commission approved our proposition at their last meeting.

D. Linda Alwood advised the Commissioners that Will Mercer is a CPA who has handled some of the other Crime Prevention Districts in our area. She said he would be willing to work with Broadmoor, if the commissioners choose.

E. The Commissioners discussed the need for insurance to protect the district and its commissioners. Bill Shockey advised them that there are several immunity statutes, which might make this insurance unnecessary. He will research this further and advise the commissioners. Steven Graham moved, seconded by Marcelle DeSoto and unanimously carried to bid for both general liability and D&O insurance for the Board of Commissioners so that it would be in place no later than 12/31/2012.

F. The Commissioners agreed to put the budget on the agenda of our first meeting in 2013. We will need to know exactly how much money can be collected prior to budgeting.

G. Future homeowner directors and newsletters may be handled by a company suggested by Linda Alwood, who make their fee from the advertisements sold.

VI. Next Meeting Dates - The next regular meeting of the district will be held at 5:30 pm on October 22, 2012 at the Goodwood Library. The canvass of votes will be held in a public meeting on November 15, 2012 at 6:00 pm at the Broadmoor Church.

VII. Upon motion by Steven Graham, seconded by Julie White and unanimously carried, the meeting adjourned.

Respectfully submitted,

Julie Brown White, Secretary

V. ADJOURNMENT

Mark McDuff moved, seconded by Steven Graham and unanimously carried to adjourn the meeting.

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Julie Brown White, Secretary