

Broadmoor Crime Prevention & Improvement District

Meeting of the Board of Commissioners

January 23, 2012, 5:00 pm

Gary Littlefield called the meeting to order, and welcomed those present.

I. ROLL CALL

The following commissioners were present: Gary Littlefield, Steven Graham, Julie Brown White, M. J. Chustz, Jr., Greg Scott and Marcelle DeSoto. Also present: Bill Shockey and Linda Alwood.

II. Approval of Minutes from October Meeting.

Gary Littlefield asked the board to dispense with the reading of the minutes of the previous meeting.

III. Treasurer's Report - No Report

IV. New Business

A. Review of revised legislation - Mr. Bill Shockey advised the commissioners he has finalized the bill to be filed with the legislature to correct the problem we had previously. Our previous legislation failed to define the boundaries of the Broadmoor subdivision. The new legislation lists all subdivisions included, and eliminates the parcel fee charge for commercial property. He said in researching the subdivisions, he found four lots that do not fit in a subdivision. The consensus of those commissioners present was to proceed with the bill as drafted by Mr. Shockey.

B. Steps and Assignments for 2012 - The next step will be to ask that the bill be introduced and sponsored by Eric Ponti in the House and Dan Claitor in the Senate. Mr. Ponti has already agreed to sponsor the legislation, but we have not heard back from Claitor. It was agreed we will order a list of the registered voters at this time, even though we will need to do it again later after the election. Linda will check the list of registered voters against the members of Broadmoor Subdivision Association. She will also contact the assessor's office to make sure our bill meets their criteria before it is filed.

C. Commissioner Greg Scott moved, seconded by Commissioner Marcelle DeSoto and unanimously carried to borrow money from the Homeowners Association to get the legislation passed.

D. Next Meeting Dates - The meetings for 2012 were scheduled as follows:

5:30 pm - April 23, 2012

5:30 pm - August 27, 2012

5:30 pm - October 22, 2012

V. ADJOURNMENT

M. J. Chustz moved, seconded by Marcelle DeSoto and unanimously carried to adjourn the meeting.

Julie Brown White, Secretary

Broadmoor Crime Prevention & Improvement District

Meeting of the Board of Commissioners

April 23, 2012, 5:00 pm

Gary Littlefield called the meeting to order, and welcomed those present.

I. ROLL CALL

The following commissioners were present: Gary Littlefield, Steven Graham, Julie Brown White, M. J. Chustz, Jr., Greg Scott and Marcelle DeSoto. Absent: Mark McDuff

II. Approval of Minutes from January 23, 2012 and October 24, 2011.

Greg Scott moved to dispense with the reading of the minutes of October 24, 2011 and to approve the minutes as presented. M. J. Chustz seconded the motion, and it was approved unanimously. Upon review of the minutes of January 23, 2012, the board asked that Paragraph B be changed from "Broadmoor Subdivision Association" to "Broadmoor Association Residents, Inc." M. J. Chustz moved, seconded by Marcelle DeSoto and unanimously carried to dispense with the reading of the minutes of January 23, 2012 and to approve the minutes as amended.

III. Treasurer's Report - No Report

IV. New Business

A. Review of proposed "Draft" Budget - Gary Littlefield presented a draft budget for the board's review. The budget included a projected income of \$180,000 in 2014. The board discussed private police patrol of the subdivision, and agreed to 12 hours per day for 5 days per week at \$30 per hour. The administrative expense is estimated at \$20,000, and would include coordination of the police patrol, time sheets, RFPs annually for contracts covering landscaping and security equipment. Signage will need to be added to the budget to include two large signs and six smaller signs. It was suggested we could buy the two large signs in 2014, with the smaller signs later. Money will also be set aside for legal fees to enforce restrictions. Gary Littlefield will revise and resubmit the budget for the board's review.

B. Steps and Assignments for 2012 - Linda Alwood presented a proposed timeline that indicated the Commissioners would need to adopt a resolution to call an election no later than June 25, 2012. This will allow time to submit the necessary papers to the Secretary of State, Clerk of Court, Registrar of Voters and U. S. Department of Justice. She will need to submit the material to the State Bond Commission no later than July 18, 2012 to be placed on the agenda on August 16, 2012. The goal will be to place the item on the agenda at the November 6, 2012 election.

C. Next meeting dates - The Commissioners agreed to meet June 25, 2012, and Linda Alwood will make sure public notice is made for this meeting.

V. Open Forum

The Chair provided time for comments and suggestions from citizens attending the meeting.

The board discussed the fact that the Bylaws of the district will need to be revised to make sure we have staggered terms for the commissioners.

V. ADJOURNMENT

Steve Graham moved and it was unanimously carried to adjourn the meeting.

Julie Brown White, Secretary

Broadmoor Crime Prevention & Improvement District

Meeting of the Board of Commissioners

June 25, 2012, 5:00 pm

Gary Littlefield called the meeting to order, and welcomed those present.

I. ROLL CALL

The following commissioners were present: Gary Littlefield, Steven Graham, Greg Scott, Mark McDuff and Marcelle DeSoto. Also present: Linda Alwood and Bob Thorne.

II. Approval of Minutes from April Meeting.

Scott Graham moved, seconded by Marcelle DeSoto and unanimously carried to approve the minutes of the April 23, 2012 meeting.

III. Treasurer's Report - No Report

IV. New Business - None

V. Old Business

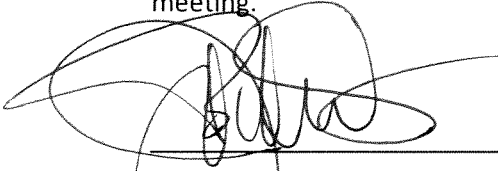
A. Steps and Assignments for 2012 - The commissioners reviewed a preliminary budget presented by Chairman Gary Littlefield. He explained that the actual budget cannot be established until after we determine the amount of income we will be receiving. The commissioners discussed whether a newsletter would be required to communicate with residents of the district, or whether the association could continue carrying out this task. We will need to reimburse the Broadmoor Association Residents, Inc. for the money they have contributed to help set up the district at some point. Security cameras were discussed. It was noted that the maintenance and quality of the pictures from security cameras are very poor. Signs indicating the cameras are there may be a good deterrent as well. The commissioners discussed whether they would need to have a website for the district, and it was concluded we may not need one at this time. Gary Littlefield introduced Bob Thorne from the neighborhood. Mr. Thorne has the current list of residences for the purpose of distributing the newsletter. He will cross check the list he has against the list of registered voters in the neighborhood.

B. Linda Alwood presented copies of a resolution calling for an election on November 6, 2012 for the purpose of asking the registered voters in the District to vote on a ten year parcel fee to support the district. Greg Scott moved, seconded by Mark McDuff and unanimously carried to approve the resolution as presented.

D. Next Meeting Dates - The next regular meeting of the district will be held at 5:30 pm on August 27, 2012 at the Goodwood Library.

V. ADJOURNMENT

Mark McDuff moved, seconded by Steven Graham and unanimously carried to adjourn the meeting.



Julie Brown White, Secretary

Broadmoor Crime Prevention & Improvement District

Meeting of the Board of Commissioners

August 27, 2012

Gary Littlefield called the meeting to order, and welcomed those present.

I. ROLL CALL

The following commissioners were present: Gary Littlefield, Steven Graham, Julie Brown White, Mark McDuff, and Marcelle DeSoto. Also present: William Shockey, Linda Alwood and Bob Thorne.

II. Approval of Minutes from June 25, 2012

Steve Graham moved, seconded by Marcelle DeSoto and unanimously carried to approve the minutes of the June 25, 2012 meeting.

III. Treasurer's Report - No Report

IV. New Business - None

V. Old Business

A. Steps and Assignments for 2012 - Linda Alwood advised the Commissioners that she has received copies of the Voter Registration List and the Assessor's list of homeowners to be used for the notification to be sent prior to the election. The Public Notice will be advertised in *The Advocate* newspaper four times, starting on September 10th.

B. The Commissioners discussed whether any terms of office will be expiring this year. Those member selected by the Broadmoor Residents Association had a two year term, which will expire in 2013. All other Commissioners have a three year term, expiring in 2014.

C. The Bond Commission approved our proposition at their last meeting.

D. Linda Alwood advised the Commissioners that Will Mercer is a CPA who has handled some of the other Crime Prevention Districts in our area. She said he would be willing to work with Broadmoor, if the commissioners choose.

E. The Commissioners discussed the need for insurance to protect the district and its commissioners. Bill Shockey advised them that there are several immunity statutes, which might make this insurance unnecessary. He will research this further and advise the commissioners. Steven Graham moved, seconded by Marcelle DeSoto and unanimously carried to bid for both general liability and D&O insurance for the Board of Commissioners so that it would be in place no later than 12/31/2012.

F. The Commissioners agreed to put the budget on the agenda of our first meeting in 2013. We will need to know exactly how much money can be collected prior to budgeting.

G. Future homeowner directors and newsletters may be handled by a company suggested by Linda Alwood, who make their fee from the advertisements sold.

VI. Next Meeting Dates - The next regular meeting of the district will be held at 5:30 pm on October 22, 2012 at the Goodwood Library. The canvass of votes will be held in a public meeting on November 15, 2012 at 6:00 pm at the Broadmoor Church.

VII. Upon motion by Steven Graham, seconded by Julie White and unanimously carried, the meeting adjourned.

Respectfully submitted,

Julie Brown White, Secretary

V. ADJOURNMENT

Mark McDuff moved, seconded by Steven Graham and unanimously carried to adjourn the meeting.

Julie Brown White, Secretary

Broadmoor Crime Prevention & Improvement District

Meeting of the Board of Commissioners

October 22, 2012 @ 5:30 pm

Gary Littlefield called the meeting to order, and welcomed those present.

I. ROLL CALL

The following commissioners were present: Gary Littlefield, Steven Graham, Julie Brown White, M. J. Chustz, Jr., and Marcelle DeSoto. Also present: Linda Alwood

II. Approval of Minutes from August 27, 2012

M J. Chustz moved, seconded by Marcelle DeSoto and unanimously carried to approve the minutes of the August 27, 2012 meeting.

III. Treasurer's Report - No Report

IV. New Business - Gary Littlefield advised the Commissioners that we have been informed there was a clerical error made in the Legislative Office when Representative Ponti's staff retyped our bill to be introduced listing all the subdivisions included in the District. North Broadmoor was inadvertently omitted. We have discussed this with the Secretary of State Election Division, the Registrar of Voters and the Assessor's office. North Broadmoor will not be allowed to vote on the proposition, nor will they be included in the district until corrective legislation can be introduced to the Legislature. Linda Alwood presented a list of streets in North Broadmoor, which was compiled by the Registrar of Voters. She asked that any changes and/or corrections be made during the meeting so that she could notify the Registrar as quickly as possible. Linda Alwood presented a draft of a postcard she proposed we mail to the North Broadmoor residents explaining the situation. After review and changes, Steve Graham moved, seconded by Julie White and unanimously carried to mail the following postcard to all North Broadmoor residents as quickly as possible:

"Election Change for North Broadmoor Filings 1-7

Act 248 of the Regular Session of the Legislature established the boundaries of the Broadmoor Crime Prevention & Improvement District, which was authorized to impose and collect a parcel fee within the district after an election of the voters in the district. After the bill was presented to Representative Ponti for filing, the legislative staff inadvertently omitted North Broadmoor Filings 1-7 from the list of subdivisions affected by the legislation. Therefore, voters in North Broadmoor Filings 1-7 will not be allowed to vote on the proposition on November 6th.

Your Board of Commissioners is working diligently to correct this error and will give you the opportunity at a later date to be included in the Broadmoor Crime Prevention & Improvement District. We apologize for any inconvenience this may cause. "

The Commissioners agreed to take steps necessary as soon as possible to add North Broadmoor to the District.

V. Old Business

A. Steps and Assignments for 2012 - The Proposition is currently on the ballot for the November 6, 2012 election, and all residents have been encouraged to vote.

B. Next Meeting Date: November 15, 2012 to canvas the vote.

VI. Open Forum - No additional citizens were present.

VII. Upon motion by Steven Graham, seconded by Julie White and unanimously carried, the meeting adjourned.

Respectfully submitted,

Julie Brown White, Secretary

Broadmoor Crime Prevention & Improvement District

Meeting of the Board of Commissioners

November 15, 2012 @ 5:30 pm

Gary Littlefield called the meeting to order, and welcomed those present.

I. ROLL CALL

The following commissioners were present: Gary Littlefield, Steven Graham, Julie Brown White, Mark McDuff, M. J. Chustz, Jr., Greg Scott and Marcelle DeSoto. Also present: Linda Alwood

II. Approval of Minutes from October 22, 2012

M J. Chustz moved, seconded by Steven Graham and unanimously carried to approve the minutes of the October 22, 2012 meeting.

III. Treasurer's Report - No Report

IV. New Business -

Gary Littlefield advised the commissioners that the purpose of this meeting is to approve the Canvass of the Vote of the election held November 6, 2012. Linda Alwood presented copies of a Procès Verbal and Proclamation of the Canvass of the Votes cast at the Special Election held on Tuesday, November, 2012. After review, Steven Graham moved, seconded by Julie White and unanimously carried to approve the Procès Verbal and authorize the Chairman to sign the document. The Election Returns were:

Precinct Number	Yes	No
01 009	189	101
01 052 A	274	156
01 052 B	295	150
01 053 A	209	112
01 053 B	249	129
Group Subtotal	1210	648
Absentee Early Voting	247	121
Totals	1457	769

Majority For - 688

Gary Littlefield thanked the Broadmoor Residents' Association for their support in this effort to establish the Broadmoor Crime Prevention & Improvement District.

Littlefield explained that he plans to go through the process to get the North Broadmoor subdivision included in the district as soon as possible. Linda Alwood explained that this would have to be introduced as a bill in the 2013 Legislative Session and then put on the ballot for a vote next fall. There are approximately 250 homes in this subdivision. Littlefield stated that the North Broadmoor residents will receive the same added police patrol as the other subdivisions.

The next meeting of the Broadmoor Crime Prevention & Improvement District will be held at 5:30 pm on January 28th at the Goodwood Library.

V. Old Business

VI. Upon motion by Steven Graham, seconded by M.J. Chustz and unanimously carried, the meeting adjourned.

Respectfully submitted,

Julie Brown White, Secretary

V. ADJOURNMENT

Mark McDuff moved, seconded by Steven Graham and unanimously carried to adjourn the meeting.

Julie Brown White, Secretary