

Broadmoor Crime Prevention & Improvement District

Meeting of the Board of Commissioners

July 30, 2018, 5:30 pm

Broadmoor Methodist Church

Vice-Chair David Broussard called the meeting to order.

I. ROLL CALL

The following commissioners were present: Marcelle DeSoto, David Broussard, Julie Brown White, Joni Leggio, Steven Graham, J. Clifford Grout, and Gary Littlefield. Absent: None

II. Approval of Minutes from April 30, 2018 – Gary Littlefield moved, seconded by Joni Leggio and unanimously carried to approve the minutes from April 30, 2018.

III. Financial Report – The financial report for the first six months of the fiscal year was presented for the board’s review. Julie Brown White moved, seconded by Gary Littlefield and unanimously carried to accept the financial report as presented.

NEW BUSINESS:

A) Private Police Patrol Statistics: Cliff Grout presented a report showing crime statistics for the past quarter. Grout advised the board that the 911 calls are down, but public assistant calls are up. He noted the disturbance calls and suspicious incidents calls were up as well. Traffic citations are down, and the police say the residents are driving better. A policeman has been assigned to go back and forth between the two schools on the day school opens. Gary Littlefield said he felt we should have someone there all week and then go back in about a month to check. Cliff Grout said he would check with the police officers to see if this is possible.

B) Security Camera Proposals: Gary Littlefield reported on behalf of the Security Camera Committee. He said we received two proposals from our recent Request for Proposals (RFP). The committee recommended awarding the contract to the lowest bidder Hebert Security. They asked that we obtain some additional information from the bidder relative to the company’s ability to handle maintenance issues and its possible cost. Mr. Littlefield said that we may be able to install more than the four locations this year after these are completed. He said the committee is looking at 4-5 more entrances for the next installation. The subdivision has a total of 13 entrances. Stephen Graham moved, seconded by David Broussard and unanimously carried to award the contract for security cameras to Hebert Security.

C) Poles & Electricity - The board discussed moving forward with the RFP for the poles and electricity for the cameras. Rob Seidenglanz obtained the permits for the banner poles, and it seems only logical that we use him again to obtain the permits for the camera poles, which will be identical to the banner poles. Joni Leggio moved, seconded by Julie Brown White and unanimously carried to request Rob Seidenglanz to investigate obtaining permits for the camera poles. Once the permits

are secured, we will send out an RFP for companies to bid on the installation of the poles and electricity connections.

- D) Sign New Contract with Attorney: Linda Alwood advised the board that we approved and signed a contract with our attorney Sheri Morris in February this year. However, the Attorney General has added some language that must be included on all contracts. She asked that we sign the revised contract that includes this language. Alwood said the contract terms are identical to the first contract. Gary Littlefield moved, seconded by Joni Leggio and unanimously carried to authorize the Chairman to sign the revised contract for the attorney.

IV. Open Forum – Residents commented that the entrance sign and plantings at Marilyn Street needs to be freshened up. Also, there is a spare tire lying beside the sign. Lighting on the sign might help. Also, a question was raised as to the procedure to get derelict, inoperable cars removed from residents' yards. Terri Lawrence said he researched this and found that if the car is worth \$500 or more, and is on private property, nothing can be done.

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V. ADJOURNMENT

Upon motion by Cliff Grout and unanimously carried the meeting adjourned.

Julie Brown White, Secretary