

**Broadmoor Crime Prevention & Improvement District**

**Meeting of the Board of Commissioners**

**July 25, 2016 @ 5:30 pm**

**Broadmoor Methodist Church**

Julie Brown White, Esq. administered the oath of office to Joni M. Leggio as a new member of the Board of Commissioners of the Broadmoor Crime Prevention & Improvement District.

In the absence of Chair Gary Littlefield, Vice-Chair Marcelle DeSoto called the meeting to order, and welcomed those present.

I. ROLL CALL

The following commissioners were present: M. J. Chustz, Jr., Steven Graham (arrived late), David Broussard, Marcelle DeSoto, Julie Brown White and Joni M. Leggio. Absent: Gary Littlefield

II. Approval of Minutes from April 25, 2016 – M. J. Chustz moved, seconded by Joni Leggio and unanimously carried to approve the minutes as presented.

III. Treasurer's Report – The Board reviewed the year-to-date financial report through 06/30/2016. M. J. Chustz moved, seconded by Julie White and unanimously carried to accept the financial report as presented.

**New Business:**

- A. Introduce Joni M. Leggio as new commissioner – Marcelle DeSoto introduced and welcomed Joni Leggio to the Board.
- B. Banner Project Cost Detail & Mollylea Sign Replacement Costs – Robert Seidenglanz addressed the Board. He submitted a proposal to replace the Mollylea Sign at a cost of \$3,601.07. Mr. Seidenglanz also submitted a revised Banner Pole proposal to construct the poles in compliance with the City/Parish requirements at a cost of \$1,518.44 per pole. He said this price is higher than the previous estimate, due to the city's requirement that we use a "break-a-way" bolt system. A commissioner asked if Sherwood Forest Crime Prevention & Improvement District planned to do the same installation. At this time, they have not elected to proceed. Mr. Seidenglanz said the utility engineer with the city will have to approve the placement of the poles. Commissioner Steve Graham has been working on the placement of the poles on the median, and was on the way to the meeting. Marcelle DeSoto asked that this item be postponed until Mr. Graham arrives, and the board agreed.
- C. Discussion to Nominate a New Treasurer – Marcelle DeSoto asked if any commissioner would be willing to serve as treasurer of the board. She said several members are unable to

serve because of their current position on the board, or because of regulations in their profession. Joni Leggio was asked to consider the position.

- D. Proposal from Blumberg & Associates for Liability Insurance Policy – Linda Alwood advised the board that upon request by the commissioners at their last meeting, she checked with our attorney Sheri Morris to see if we need liability insurance. Ms. Morris responded that the state does not provide any liability insurance coverage for crime prevention districts; and she felt the city would require insurance before issuing a permit to place the poles in the median. Ms. Alwood said she checked with our current insurance provider, Blumberg & Associates, to see if they could provide a quote. They were able to get coverage for a \$1,000,000 policy through Penn American Insurance Co. at a cost of \$4,858.10. She said this quote is extremely high, but they checked with at least four other companies who were unwilling to give us a quote. M. J. Chustz asked if the proposed work to improve Goodwood Blvd. would require us to replace the poles we are about to install? Mr. Seidenglanz said he felt they will do their best to save them. Julie White moved, seconded by M. J. Chustz and unanimously carried to approve getting the liability insurance if we decide to move forward with the installation of the poles, but to defer the starting date until it is necessary to begin.
- E. North Broadmoor Legislation Update – Linda Alwood advised the board that House Bill 85 passed the legislature, and was signed by the Governor. It is now Act No. 282. She said the bill was amended to require language that if the inclusion of North Broadmoor within the district and the imposition of the parcel fee is approved by the residents at an election, the boundaries of the district would be expanded to include North Broadmoor, effective on January first following the election.
- 1) Ms. Alwood asked the board to consider allowing our attorney Sherri Morris to handle the process of getting this item on the ballot for the December 10<sup>th</sup> election. She said Ms. Morris advised this could be done under her current contract, and would cost approximately \$1,500. Julie White moved, seconded by Joni Leggio and unanimously carried to approve engaging Attorney Sherri Morris of Roedel Parsons Law Firm to take the necessary steps to have this item placed on the ballot for the December 10, 2016 election.
  - 2) The first deadline that must be met to place this item on the ballot is to place a proposal to this effect on the agenda of the Bond Commission in August, 2016. M. J. Chustz moved, seconded by David Broussard and unanimously carried to set a special meeting of the Board of Commissioners to be held August 11, 2016 at 5:30 pm, for the purpose of approving the proposal to be submitted to the Bond Commission.
  - 3) Marcelle DeSoto asked the commissioners to review a draft of a postcard to be sent to the residents of North Broadmoor inviting them to an informational meeting to learn more about the election and the proposed expansion of the crime prevention district. David Broussard moved, seconded by Julie White and unanimously carried to approve setting the informational meeting on October 27, 2016 at 7:00 pm. This is 45 days prior to the election. The meeting would be held at the United Methodist Church, if space is available. If not, an alternate location will be sought. Julie White moved, seconded by

David Broussard and unanimously carried to have the postcards mailed to the residents three weeks before the date of the meeting.

- F. Compilation Report - Linda Alwood presented copies of the Compliance Report submitted to the Legislative Auditor from Hawthorn, Waymouth & Carroll, CPAs. She said the report was filed timely to meet the necessary legal requirements.

Marcelle DeSoto asked the board to go back to the discussion of the proposals by Robert Seidenglanz, since Steven Graham was now present. Mr. Graham said he did not think the sewer project being proposed for Goodwood Blvd. will interfere with the polls when they are installed. He said he has met with several and developed ten good locations for the poles, but would suggest we install five of the poles at this time. Mr. Seidenglanz said that since his proposal was for ten poles, we could half the proposal to determine the cost at \$7,592.22.

Julie White moved, seconded by Steven Graham and unanimously carried to approve the proposal from Robert Seidenglanz to replace the sign at Mollylea at a cost of \$3,610.07.

Steven Graham moved, seconded by M. J. Chustz and unanimously carried to approve a revised proposal from Robert Seidenglanz to install five banner poles at a cost of \$7,592.22.

- IV. Open Forum – Upon request by a Broadmoor resident, M. J. Chustz gave the following crime statistics for the first six months of 2014, 2015 and 2016:

	<u>2014</u>	<u>2015</u>	<u>2016</u>
Residential Burglary	14	9	5
Vehicular Burglary	8	6	4 (3 were unlocked cars)
Thefts	17	6	5

Mr. Chustz said he does not have statistics on the traffic situation because so many departments issue citations. However, he said we have developed a form for our private police patrol to give more details on all incidents they report.

A resident said she felt we need to make a formal press release on behalf of BRA and BCPID to show our gratitude to the City Police and Sheriff's Department for keeping our neighborhood safe. After discussion, it was concluded Terry Lawrence will talk with someone in the neighborhood to see if she could help with this.

A question was raised relative to the letter that was established to be sent out when people park in their yards. Ms. DeSoto said this is a BRA matter and is being handled by their board. Terry Lawrence outlined the procedure that is taken before sending the letter.

V. VI. ADJOURNMENT

Upon motion by M. J. Chustz, seconded by Julie White and unanimously carried the meeting adjourned.

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Julie Brown White, Secretary