

**Broadmoor Crime Prevention & Improvement District**

**Meeting of the Board of Commissioners**

**May 17, 2021, 5:30 pm**

**PUBLIC MEETING at Broadmoor United Methodist Church – Adult Education Building**

Chair Marcelle Desoto called the meeting to order.

I. ROLL CALL

The roll was called with the following Commissioners present:

Marcelle Desoto, David Broussard, Julie Brown White, Gary Littlefield, and Steven Graham.

Absent: Terry Hicks and Joni Leggio

II. Approval of Minutes from January 25, 2021 – Steven Graham moved, seconded by David Broussard, and unanimously carried to approve the minutes from January 25, 2021.

III. Financial Report – The Financial Report for Year-to-Date Ending April 30, 2021, was reviewed by the Commissioners. Gary Littlefield moved, seconded by Julie Brown White and unanimously carried to accept the financial report as presented.

**NEW BUSINESS:**

- A) Compilation Report - Gary Littlefield moved, seconded by Julie Brown White and unanimously carried to approve the Engagement Letter with Hawthorn Waymouth & Carroll, CPAs to complete the Compilation Report required by the state.
- B) Cooperative Endeavor Agreement with Broadmoor Shopping Center – The Commissioners reviewed a Cooperative Endeavor Agreement between the Broadmoor Crime Prevention & Improvement District and the Broadmoor Village Shopping Center Redevelopment, LLC. The purpose of the agreement is to install poles and cameras at the corner of Cora Drive and Elite Drive on the West side of the shopping center, and on Marilyn Drive on the East side of the shopping center to add further security in the area. After discussion, Gary Littlefield moved, seconded by Steven Graham, and unanimously carried to approve the Cooperative Endeavor Agreement as presented.
- C) Private Police Patrol Statistics – In Terry Hicks’ absence, Chair Marcelle DeSoto share statistics from an email she received earlier. The Board asked that Derek be present at our next meeting to explain some of the statistics. The Board is trying to determine what are average acceptable numbers.

**OLD BUSINESS:**

- A) Security Cameras Committee Update: Gary Littlefield reported the committee is continuing to work toward resubmittal of the RFP for cameras as soon as they receive the final specifications from the RTCC.

The board discussed ordering some new signs indicating we need 24-hour Surveillance, No Solicitation, and Police Patrolled. They agreed to look at two or three designs to make a decision going forward.

IV. PUBLIC COMMENTS: No public comments were made.

V. ADJOURNMENT: Upon motion by Gary Littlefield, seconded by Steve Graham and unanimously carried the meeting adjourned.

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Julie Brown White, Secretary