

Broadmoor Crime Prevention & Improvement District

Meeting of the Board of Commissioners

February 3, 2020, 5:30 pm

Broadmoor Methodist Church

Chair Marcelle Desoto called the meeting to order.

I. ROLL CALL

Secretary Julie Brown White called the roll and the following commissioners were present:

Marcelle Desoto, David Broussard, Julie Brown White, Joni Leggio, Terry Hicks and Gary Littlefield. Absent: Steven Graham

II. Approval of Minutes from October 28, 2019 – Joni Leggio moved, seconded by David Broussard and unanimously carried to approve the minutes from October 28, 2019.

III. Financial Report – The Financial Report was reviewed by the Commissioners. The commissioners also reviewed a proposed Budget for 2020. Gary Littlefield moved, seconded by David Broussard and unanimously carried to accept the financial report as presented. Gary Littlefield moved, seconded by Julie Brown White and unanimously carried to approve the Budget as proposed for 2020.

NEW BUSINESS:

- A) Private Police Patrol Statistics: Terry Hicks reported we are unable obtain statistics from the police because they have changed computers. He said the information is not lost, but we must wait until their new computer system is able to generate the reports.
- B) Engagement Letter with Hawthorn, Waymouth & Carroll CPAs: Linda Alwood presented an engagement letter for the board to review authorizing Hawthorn, Waymouth & Carroll CPAs to generate the Compilation Report for the District. Gary Littlefield moved, seconded by David Broussard and unanimously carried to authorize the President to sign the engagement letter.
- C) Goodwood Repaving Airline to Stockton Update: Gary Littlefield reported the repaving project should have been finished in December. However, the city is now going through the company that held the bond on the project to get bids to finish the job.
- D) Renewal of Parcel Fee: Linda Alwood advised the board that the sunset date for Broadmoor Crime Prevention & Improvement District is 2022. The parcel fee can be renewed anytime prior to that date for a second 10-year term. To have uninterrupted collection, we must make sure this is completed by the Spring of 2022. She gave the commissioners a list of upcoming elections in 2020 and 2021 for the board's review. Gary Littlefield moved, seconded by Terry Hicks and unanimously carried to take the steps necessary to place the item on the ballot of the December 5, 2020

election. Linda Alwood was instructed to notify the attorney for the District of this decision and to begin putting together as much information as possible relative to projected expenses for the future.

- E) D & O Insurance Renewal: Julie Brown White moved, seconded by Gary Littlefield and unanimously carried to approve renewing the D & O Insurance for \$935.

OLD BUSINESS:

A). Security Camera Installation & Sign Repair: Scott McDavitt of the Security Camera Committee report that he and Gary Littlefield met with Sergeant Jim Verlander of the Baton Rouge Police Department to discuss a connectivity opt-in program for cameras whether owned by our crime prevention district or cameras owned by individuals. They want to know where all cameras are located, and at some point they want to enter into an agreement to allow the police department to have access to the camera. There are several different levels for the program. The high end would allow the Police Department to run their own reports from our cameras. However, you can opt out at any time. There is a particular camera needed to run through their system. He said they have another site visit Friday at 1:00 pm to discuss. Scott said the Sergeant gave us good information and we might want to adjust our RFP since we have not been able to get the permits to install the cameras we originally selected. Eventually we would need to sign a Memorandum of Understanding with them to join the program. Julie Brown White asked if he knew what liability we might be facing. Linda reminded the commissioners that we adopted a camera policy that state only the police have access to our data. However, Julie is going to check to see if there are any cases in the federal court that would relate to this. Linda will ask our attorney for an update on this privacy issue.

OPEN FORUM

A resident of the subdivision suggested contacting Parish Attorney Andy Dotson relative to the privacy issue as well.

V. **ADJOURNMENT**

Upon motion by David Broussard, seconded by Gary Littlefield and unanimously carried the meeting adjourned.

Julie Brown White, Secretary