

**Broadmoor Crime Prevention & Improvement District**

**Meeting of the Board of Commissioners**

**February 1, 2016 @ 5:30 pm**

**Broadmoor Methodist Church**

Gary Littlefield called the meeting to order, and welcomed those present.

I. ROLL CALL

The following commissioners were present: Gary Littlefield, Julie Brown White, M. J. Chustz, Jr., Steven Graham, David Broussard and Marcelle DeSoto (arrived late). Absent: Michael Fagan

II. Approval of Minutes from October 26, 2015: – M. J. Chustz moved, seconded by Julie Brown White and unanimously carried to approve the minutes as presented.

III. Treasurer's Report – The Board reviewed the year-to-date financial report through 01/31/2016 and the year-end report ending 12/31/2015. Steven Graham moved, seconded by M. J. Chustz and unanimously carried to accept the financial report as presented.

**New Business:**

- A. Engagement Letter with Hawthorn Waymouth & Carroll – After review, Julie Brown White moved, seconded by M. J. Chustz and unanimously carried to authorize the president to sign the engagement letter with the CPA firm.
- B. Storage Facility – The board members reviewed a letter from our attorney in reference to our request to determine if the Broadmoor Crime Prevention & Improvement District could rent a storage unit. It was the opinion of our attorney that the District is authorized to lease storage space for equipment and supplies purchased by or donated to the District to be used for security or for beautification and improvements, but not for items owned by the Residents' Association. In the event the District and Resident's Association both own equipment and supplies needing to be stored, the District and the Resident's Association could enter into a cooperative endeavor agreement in which they agree to share the expenses of a storage facility, provided the rent is prorated in proportion of the space utilized by each entity. Julie Brown White moved, seconded by M. J. Chustz and unanimously carried to engage in a cooperative endeavor agreement with the Broadmoor Residents' Association to split the cost of a storage unit as follows: Broadmoor Residents' Association to pay 60% of the rental, and Broadmoor Crime Prevention & Improvement District to pay 40% of the rental.
- C. D & O Insurance Coverage - Steven Graham moved, seconded by Julie Brown White and unanimously carried to approve the renewal of the D & O Insurance policy at a rate of \$935.00.

- D. Update Police Patrol Statistics - M. J. Chustz distributed a report showing the data from our Private Police Patrol comparing the years of 2014 and 2015. He noted we have had a 63% drop in thefts and 25% drop in vehicle burglaries. Chustz advised the board that our Neighborhood Watch program is in need of at least 100 more block captains.

**Old Business**

- A. Boulevard Banners - Gary Littlefield reported he is working with Entergy to get their approval to place our banners on their poles; however, to date he has been unable to get them to agree.
  - B. North Broadmoor Legislation Status – Linda Alwood reported that Representative Paula Davis has had our legislation prepared by the legislative staff and the proper public notice has been filed.
- IV. Open Forum – Sterling Core advised the board that he feels we are making some progress with our Private Police Patrol, and they are tightening up on parking issues. A spreadsheet is being maintained to monitor areas where we have on-going problems to be addressed.

The board was asked to make a presentation at the next Broadmoor Residents’ Association meeting to give an update on the issues being addressed. We need to show the increase of 60% on citations being written for speeding this year.

There seems to be a problem with school buses cutting corners too sharply and creating ruts in the landscaping. Gary Littlefield said the Department of Public Works should be contacted.

VI. ADJOURNMENT

Upon motion by M. J. Chustz, seconded by Steven Graham and unanimously carried the meeting adjourned.

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Julie Brown White, Secretary