

Broadmoor Crime Prevention & Improvement District

Meeting of the Board of Commissioners

January 27, 2014 @ 5:30 pm

Broadmoor Methodist Church

Gary Littlefield called the meeting to order, and welcomed those present.

I. ROLL CALL

The following commissioners were present: Gary Littlefield, Steven Graham, Mark McDuff, M. J. Chustz, Jr., Greg Scott and Marcelle DeSoto. Absent: Julie Brown White.

II. Approval of Minutes from October 28, 2013 – Steven Graham moved, seconded by M. J. Chustz and unanimously carried to approve the minutes as presented.

III. Treasurer's Report – Treasurer Mark McDuff advised the board that he received a check for \$128,884.57 from the Sheriff for fees collected. However, because of the size of the check, we had to wait for the full amount to be credited to our account. By consensus, the board agreed to open a savings account at Regions Bank. McDuff advised the board that the report from the Sheriff shows we have 1,652 parcels on the roll. M. J. Chustz moved, seconded by Marcelle DeSoto and unanimously carried to approve the financial report as presented.

Captain Mark Browning addressed the board. He advised the commissioners that he has received a lot of positive feedback from both officers and residents. After the car decals are distributed, we will put up no soliciting signs in the area.

New Business:

- A. New Goodwood/Airline Sign – The commissioners reviewed bids which were requested to replace the sign at Goodwood and Airline. The commissioners solicited bids from SignKo, Jacob Construction and Thompson Electric Signs. The low bid was from SignKo at \$12,746.00. Steven Graham moved, seconded by Marcelle DeSoto and unanimously carried to accept the low bid from SignKo. We will discuss other signs for the subdivision at the April meeting.
- B. Contract with River Management Enterprises, LLC – Greg Scott moved, seconded by M. J. Chustz and unanimously carried to authorize the President to sign the contract previously approved with River Management Enterprises, LLC to provide administrative support and accounting services to the district at a cost of \$6,000 per year.
- C. Windshield Decals – Bids were requested and received from Rebel Stamp, FastSigns, and Next Day Signs. Steven Graham moved, seconded by Mark McDuff and unanimously carried to accept the low bid from Rebel Stamp to purchase 10,000 decals at \$.12675 each.

- D. Lawn Service Contract – Bids were requested and received from Charles Tademy, Beau Jardin Landscaping, and Southern Turf Lawn & Landscape to mow the grass every 10 days. Steven Graham moved, seconded by Greg Scott and unanimously carried to approve the low bid from Charles Tademy of \$3,102.50. We will send out bids for flowers and other landscaping work before April.
- E. Private Police Patrol – The commissioners reviewed a list of the officers and the hours they worked the first two weeks of the year.
- F. Invoice from Assessor – Mark McDuff moved, seconded by Marcelle DeSoto and unanimously carried to approve paying the bill from the Assessor of \$1,652.00.

Old Business:

- A. North Broadmoor – The commissioners agreed we will need to request an Attorney General Opinion to determine how to proceed. We need to know if the residents of North Broadmoor pay \$100 each voluntarily, could we patrol the area. The other question to be resolved is whether the district can pay for the cost of putting the North Broadmoor subdivision on the ballot in the future.
 - B. Website for District – Linda presented a list of options of items to be included on the website. It was concluded, we will list the names of the commissioners, the cell phone number for the private police patrol and other security instructions, minutes of our previous meetings, and meeting dates and locations. M. J. Chustz asked the district for some funds to purchase supplies to manage the Neighborhood Watch program. M. J. Chustz moved, seconded by Steven Graham and unanimously carried to ask that Linda Alwood purchase the items needed and obtain reimbursement.
- IV. Open Forum – The commissioners discussed how to distribute the car decals to the neighborhood.

It was agreed we will moved the water and electric bills to the Broadmoor Crime Prevention & Improvement District since this will be used to maintain the landscaping and signage entering the subdivision.

V. ADJOURNMENT

Upon motion by Marcelle DeSoto and unanimously carried the meeting adjourned. .

Julie Brown White, Secretary