

Broadmoor Crime Prevention & Improvement District

Meeting of the Board of Commissioners

January 26, 2015 @ 5:30 pm

Broadmoor Methodist Church

Gary Littlefield called the meeting to order, and welcomed those present.

I. ROLL CALL

The following Commissioners were present: Gary Littlefield, Steven Graham, Julie Brown White, M. J. Chustz, Jr., Mark McDuff, Greg Scott and Marcelle DeSoto. Absent: None

II. Approval of Minutes - Greg Scott moved, seconded by M. J. Chustz and unanimously carried to approve the minutes of October 27, 2014 as presented.

III. Treasurer's report -

- a. Review Year-to-Date vs. Budget: Treasurer Mark McDuff reviewed the year-end financial report with the Commissioners. He explained that we are a great deal under budget because this is our first year. We had a delay on starting many items, but it should work out this next year. He noted the Restriction Projects funds will be placed in escrow as a one-time expense to be used when needed. M. J. Chustz moved, seconded by Julie White and unanimously carried to accept the Treasurer's report as presented.
- b. 2015 Budget: Chairman Gary Littlefield asked if we could move the review of the Budget to later in the meeting after the board makes decisions on some items that might affect the budget. The commissioners unanimously agreed.
- c. Engagement Letter with William D. Mercer, CPA - After review, Mark McDuff moved, seconded by M. J. Chustz and unanimously carried to engage William D. Mercer, CPA to prepare the necessary financial reports for 2014.

NEW BUSINESS

- a. First Call Emergency Notification System – Linda Alwood advised the board members that First Call has been purchased, and the company now calls the emergency communication system Smart Notice. The system is on state contract so that no bids are required, if the commissioners decide to move forward. The cost of the system is \$2,021 per year. Several commissioners had questions about the system and asked that we have a representative of the company come to our next meeting. Chairman Gary Littlefield appointed M. J. Chustz and Greg Scott to serve on a committee to collect information on the company and make a recommendation to the commissioners at the next meeting.

- b. Election of new officers/commissioners – There was no need for discussion of this topic.
- c. Attorney General Opinion re North Broadmoor - Linda Alwood reported that the Attorney General responded that it is their opinion that the District is authorized to spend its funds on expenses and costs associated with expanding District boundaries. The District must be able to effectively demonstrate that it has a reasonable expectation of receiving a benefit at least equivalent value to the amount expended. Chairman Gary Littlefield said he has talked with Senator Claitor and Representative Ponti about sponsoring a bill to add North Broadmoor to the District, but both said they would be unable to this year. We will try several of the newly elected members of the legislature to see if they have the ability to sponsor the bill.
- d. D & O Insurance – A request has been made for quotes on D & O Insurance for the commissioners. Commissioner Steve Graham moved, seconded by Commissioner Julie White and unanimously carried to purchase D & O Insurance for the commissioners at a cost not to exceed \$1,000.
- e. New website for district – Linda Alwood advised the commissioners that she has moved the website to www.bcpid.com. Several commissioners and residents said they had seen it and approved. The President of the Homeowners Association asked if we could have an article about the new site for the newsletter.
- f. Captain Browning – Private Police Patrol Update – Captain Browning addressed the group. Chairman Gary Littlefield thanked him for his service in 2014. He said the statistics are looking really good, where we have had weeks without any home invasions. Captain Browning said we are averaging 224 hours of patrol each month. They have made 10 arrests of in-progress crimes this year. Gary Paleteau, Chairman of the Sherwood Forest Crime Prevention & Improvement District advised the commissioners that he would like to plan a Joint Crime District Press Conference in March. He said we have 5,000 homes and 15,000 voters within the two districts. We could have a Homeowners Security Seminar as well as a cookout. The commissioners responded favorably to the suggestion, but asked that we avoid the St. Patrick's Day Parade. Captain Browning said that we will soon have Broadmoor, Sherwood, Tara and Old Goodwood Crime Prevention Districts. This will be a great help in coordinating and communicating police response for this section of town. Several residents indicated we still have a problem with speeding throughout the neighborhood. Captain Browning assured them he will work to resolve this problem.
- g. New Sign/Landscaping for Goodwood/Sharp Road – Rob Schedenglanz addressed the meeting. He said he will help prepare the specifications for the RFP for the future signs. The signs need to be consistent at the other sign locations, and we need to keep close to the electrical feed. We had some added costs in completing the new sign completed in 2014 because of the electrical issue. He said he would also suggest installing irrigation on the new sign beds, and steel edging to hold the mulch. He said he feels we can build the signs more affordably this time, as we have learned a great deal from our first sign. M. J. Chustz moved, seconded by Marcelle DeSoto and unanimously carried to authorize the development of an RFP for all the remaining signs, including landscaping for each.

The commissioners reviewed the proposed Budget for 2015. If we proceed with the emergency notification system, that would be \$2,100 to add to the budget. Greg Scott moved, seconded by M. J. Chustz and unanimously carried to approve the proposed budget with amendments.

OLD BUSINESS

Draft of Legislation to include North Broadmoor and find Sponsor for legislation – This item was discussed previously at the meeting.

IV. Open Forum

V. Adjournment

There being no further business to come before the board, upon motion by M. J. Chustz and unanimously carried the meeting adjourned.

Julie Brown White, Secretary